

Broughton in Amounderness Parish Council

Notice of forthcoming meetings @ Toll Bar Cottage, 476 Garstang Rd, Preston, Lancashire,
PR3 5JB

Finance Committee Meeting on Tuesday 14th May @ 6.30pm at Toll Bar Cottage.

Agenda

1. To accept the year-end figures for 2024
2. To review:
 - (i) Profit & Loss
 - (ii) Bank Reconciliations
 - (iii) Balances: Santander, Unity & CCLS
 - (iv) 2024 Financial Standing Orders
3. CiL:
 - (i) To agree the maximum, spend for the KGV field project.
 - (ii) To review the CiL budget with regard to 3i & community build land purchase.
 - (iii) To discuss the charity grant application additional information requested and agree the recommendation to full council
4. To agree the revised Asset's Register 2024 and write of items over 5 years old where required to enable the renewal form for the insurance to be completed.

Date & time of next meeting 25th June @ 6.45pm

Annual Parish Meeting on Tuesday 14th May at 7.15pm

Agenda

1. Apologise for Absence
2. The Minutes for the Annual Parish Meeting held on the 2nd May 2024 were agreed at the Parish Council meeting on the 6th June 2023.
3. Annual report
4. Open Forum
5. Appointment of Internal Audits & Accountants

Date & time of next Annual Meeting 20th May 2025 @ 7.5pm

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Parish Council Meeting on Tuesday 14th May at 7.30pm

AGENDA

Open Forum for the member of the public who wish to raise issues

Please indicate if you wish to speak and state your name and address.

Before the formal meeting agenda begins, there is an open forum, which is an opportunity for parishioners who wish to raise issues. This part of the meeting is not recorded by the Clerk who will take a record of issues raised. If there are any issues that cannot be dealt with during the forum, the Clerk may be asked to place the item on the next agenda. Matters requiring a council decision or support must be included as a specific agenda item.

- 1. Election of Chair: To receive the Chair's declaration of acceptance of office.**
- 2. Election of Vice Chair: To receive Vice Chair's declaration of acceptance of office.**
- 3. Apologies for absence**
- 4. Declarations of Interests**
- 5. General Power of Competence**
To agree that the Parish Council will continue to adopt the General Power of Competence – Localism Act 2011 so 1-8.
- 6. To receive and consider reports from Councillors who have attended meetings on behalf of the Parish Council.**
 - (a) Wainhomes/Masterplan 29/04/24 item 6b
 - (b) PCC Parks 30/04/24 item 6c
- 7. Approval of the additional Parish council meeting minutes 2nd May**
- 8. To accept the verbal report (Cllr Parkinson) from the Finance Committee**
 - (a) Actions requiring ratification
- 9. Neighbourhood Plan review update**
 - (a) To publicise the date for Parish Consultation
 - (b) To agree the process to publicise the key changes
 - (c) To establish the Draft Timeline
- 10. Parish Action Plan**
 - (a) Updated Plan to be approved
 - (b) To receive a report on the most recent meeting with Wainhomes/Emery Planning and agree actions

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- (c) To receive a report on the recent meeting with PCC with regards to the KGV field works and agree actions
- (d) To discuss the lack of progress with Traffic issues and agree a way forward

11. Village scene

- (a) To discuss the Lengthsman plans for the flower beds and actions needed
- (b) To receive an update on progress with regard to the additional verges work
- (c) To agree the date for the Village Tidy Day (1st June 10am KGV car park)

12. Correspondence requiring action

- (a) Should we renew our membership of the the Rural Service Network: Rural Villages Services Group, was free now membership £50
- (b) HMRC
- (c) LALC/PAC

13. Communication

- (a) To discuss the Website, costings and access
- (b) To discuss the E-news

14. Planning

(a) Applications received w/e there were no applications w/e 5/4, 12/4 & 26/4
w/c 19/04: Sheilings, 467 Garstang Road 06/2024/0338 Prior notification submission for proposed upward extension of existing dwelling by an additional two storey.

w/c 03/05: Greystones, Durton Lane 06/2024/0330 1no. replacement dwelling, detached garage, boundary wall and vehicular access onto Durton Lane, following demolition of existing dwelling and attached garage

17 Whittingham Lane 06/2024/0418 2no. dwellings with associated landscaping and private driveways (pursuant to 06/2023/0252 (APP/N2345/W/23/3324970) to seek variation of condition no.2 approved plans)

17 Whittingham Lane 06/2024/0419 Discharge of condition no.3 (Materials), no.4 (Construction and environmental management plan), no.5 (Landscaping), no.6 (Tree Survey and removal Plan), no.7 (Finished Ground Levels), and no.8 (Surface water drainage) attached to planning permission 06/2023/0252 (APP/N2345/W/23/3324970)

(b) Appeals: Whittingham Lane and Garstang Road Hollins Appeal 06/02/24 planning permission agreed. PCC are not challenging the decision.

14. Finance

- (a) Transactions report
- (b) Progress on Unity Bank
- (c) APGAR Annual return and Statement of Assurance – y/e 31st March 2023
The Internal Audit will be carried out on Wednesday 15th May 2024.

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(d) The PC insurance is due for renewal on 1st June 2024, the brokers now only work with one provider.

(e) CiL

(i) To accept the April payment

(ii) To agree to update the CiL Budget

(iii) To agree actions on recent Grant Applications

(By virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, the press and public are excluded from the following agenda item(s)).

Date & time of next meetings.

Finance Committee Meeting 25th June 6.45pm

Parish Council Meeting 25th June 7.30pm

Neighbourhood Development Plan public consultation 18th May 2-4pm Toll Bar Cottage

Finance Committee Meeting 13th August 6.45pm

Parish Council Meeting 13th August 7.30pm